



PANTHEOS
Guardian. Partner. Champion.®

WELCOME TO DIRECT DEPOSIT

Not only do you save time by having your check direct deposited into your bank account, but you can view your check stub **BEFORE PAY DAY!**

Check stub information is uploaded to the Guardian Gateway on the day your paycheck was processed, which allows you to view the stub before your check is deposited into your account. This is a great advantage for planning your budget or your weekend!

You may have also elected to receive a check stub electronically via e-mail. If you have submitted an e-mail address from Yahoo, AOL, Hotmail or Comcast, your check stub e-mail may be mis-directed into your "junk" box or be marked as spam. To avoid this from happening, make sure to add the following addresses to your contact list, white list or approved senders list:

payroll@mypantheos.com or *@mypantheos.com

To view your check stubs by using our website, go to <https://www.mypantheos.com> and click on "Member Login" and sign in using the following format:

User name: first 2 letter of first name followed by whole last name

Password: whole last name followed by last four digits of social

Example: John Smith, 555-00-1111

His user name would be: josmith

His password would be: smith1111

If default login does not work for you, try using the first THREE letter of your first name. This may happen if your first and last names are a common configuration.

If you experience any obstacles receiving your e-mail check stubs or using The Guardian Gateway, please contact our office at (877) 693-9700!

Gateway User Tip: Bypass your pop-up blocker by holding down the CTRL key when clicking "View"